



4385 U.S. 23 North  
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*MEMO FROM THE DESK OF:*

Karie Bleau  
Alpena Township Clerk  
4385 US 23 North  
Alpena, MI 49707  
989 356 0297  
[bleauk@alpenatownship.com](mailto:bleauk@alpenatownship.com)

Alpena Township is requesting quotes for the health insurance product that is currently in place (BCBS SB HSA PPO Gold 1350) with Blue Cross and Blue Shield of Michigan. Our current Summary of Benefits and Coverage is attached for your review and reference. All quotes must include the premium costs for the entire 2018 calendar year.

Alpena Township currently assumes all of the premium costs and contributes to the employees' health savings accounts (\$1,300 – single, \$2,600 – family) and will continue this practice per contractual obligation through at least December 2018.

If you wish, you are welcome to give a brief presentation to the Board of Trustees regarding your quote and services during the monthly meeting on November 27, 2017 at 6pm. Please plan to limit your presentation to not more than 10 minutes and kindly notify the Clerk if you intend to address the Board no later than November 21, 2017.

Quotes will be accepted via email, USPS mail or personal delivery by the Clerk until 5pm on November 20, 2017.

Should questions arise or there is a need for clarification of the expectations, feel free to contact the Clerk utilizing the above contact information.