

PERMIT APPLICATION REQUIREMENTS

As of January 1, 2020, **ALL** permit applications (including Building, Electrical, Fire, Mechanical and Plumbing) must have the following information submitted prior to issuance:

- **Valid Driver's License or State ID**
- **Email address, phone number and mailing address**

Additionally, if you are a contractor include:

- **Original State Contractor License**
- **Certificate of Liability Insurance listing the Charter Township of Alpena**

This information will only be required once per a year.

Thank you for your cooperation!

The Building Safety Department