

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
June 9, 2020 – 11:00 a.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, June 9, 2020 at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Matt Dunckel
Trustee Norm Poli

Absent: None

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 11:00 a.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel (teleconference) and Supervisor Nathan Skibbe.

AGENDA

Moved by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers to approve the agenda as presented with the following additions under New Business: 9. Board of Trustees Meeting of June 22, 2020, postponed until June 29, 2020 and 10. Ladder Truck. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

MINUTES

MAY 26, 2020 (REGULAR)

Moved by Trustee Norm Poli and supported by Trustee Cash Kroll to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: Alpena Public Schools – Thank you for internet access, Alpena County Road Commission – May 5, 2020 Minutes and Alpena County Road Commission – County Road Report – April 27, 2020 to May 25, 2020 Report. Voice Vote. Motion carried by unanimous voice vote.

FLEIS & VANDENBRINK (F & V OPERATIONS) Contract Review

Blair Selover and Katherine Winn of F & V Operations were present to answer any questions the Board of Trustees had regarding proposed contract for full operation of water and sewer systems. Proposed cost is \$642,444.00 annually of which \$250,000.00 is banked for supplies, projects and infrastructure improvements. Moved by Trustee Norm Poli and supported by Treasurer Laura Ellery-Somers that the proposed agreement be given to an attorney for legal review. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

LETTER OF INTENT TO FOPLC – F & V OPERATIONS

Moved by Trustee Matt Dunckel and supported by Trustee Norm Poli to approve a Letter of Intent to Paul Postal of the Fraternal Order of Police Labor Council (FOPLC) that the Township is exploring an agreement with F & V Operations for full operations of the Township's water and sewer systems. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

MEYER ROAD – MACARTHUR CONSTRUCTION

Moved by Trustee Steve Lappan and supported by Trustee Norm Poli to approve the quote from MacArthur Construction for replacement of 16 water service lines on Meyer Road at a total cost of \$44,800.00. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

LETTER OF SUPPORT – HOUSE BILLS 5812-5817

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Cash Kroll for Supervisor Nathan Skibbe to write a letter of support for House Bills 5812-5817 intended to update Michigan's solid waste/materials management laws. Voice Vote. Motion carried by unanimous voice vote.

HARBORSIDE TINT CO - QUOTE

Supervisor Nathan Skibbe provided the Board with a quote from Harborside Tint Co. to install 8MIL security film with Dow 995 Anchoring caulk on all west facing windows, on all south facing windows and 3 entry doors at a cost of \$7,568.40. Motion was made by Clerk Michele Palevich and supported by Trustee Cash Kroll to table this item until budget adjustments are reviewed. Voice Vote. Motion carried by unanimous voice vote.

RETURN TO WORK POLICY

Moved by Trustee Cash Kroll and supported by Trustee Steve Lappan to adopt the Covid-19 Safe Workplace Policy with language amendments for a single point of contact. Voice Vote. Motion carried by unanimous voice vote.

COVID-19 COORDINATOR

Moved by Trustee Norm Poli and supported by Trustee Matt Dunckel to appoint Treasurer Laura Ellery-Somers as Covid-19 Coordinator. Voice Vote. Motion carried by unanimous voice vote.

FIRE INSPECTIOIN REVENUE LINE

Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich to create a general ledger line in the Building Inspector Department for disbursing Fire Inspection Revenue. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

BUDGET RECOMMENDATIONS

Moved by Trustee Norm Poli and supported by Treasurer Steve Lappan for Supervisor Nathan Skibbe with recommendations from Clerk Michele Palevich and Treasurer Laura Ellery-Somers to provide the Board with budget adjustments to review at the next Board of Trustees meeting. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried.

JUNE 22, 2020 BOARD OF TRUSTEES MEETING.

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to postpone the Monday, June 22, 2020, Board of Trustees meeting until Monday, June 29, 2020 at 6:00 p.m. Voice Vote. Motion carried by unanimous voice vote.

LADDER TRUCK

Moved by Trustee Norm Poli and supported by Trustee Cash Kroll to dispose the of the ladder truck and have the green flatbed truck and the ladder truck moved to the M-32 station. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

DISCUSSION

None.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adjourn. Voice Vote.
Motion carried unanimously. Meeting adjourned at 1:26 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe