

**ALPENA CHARTER TOWNSHIP PLANNING COMMISSION**

CASE #P- \_\_\_\_\_ - \_\_\_\_\_ FILED \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ PAID: \$ \_\_\_\_\_ MEETING DATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

I (We), the undersigned, do hereby respectfully make application to the Township Planning Commission to approve the following request: CHECK ONE BELOW **\*All Special Meetings - \$500**

**\$400** \_\_\_\_\_ **SITE PLAN REVIEW** approval is requested for \_\_\_\_\_  
\_\_\_\_\_

**\*A Planning Consultant may be required at an hourly rate of cost which the applicant will be responsible for payment of.**

**\$400** \_\_\_\_\_ **SPECIAL APPROVAL USE** to the ZONING ORDINANCE is requested, pursuant to:  
Article \_\_\_\_\_, Section \_\_\_\_\_, Sub-section \_\_\_\_\_, Paragraph \_\_\_\_\_,  
For \_\_\_\_\_

**\$400** \_\_\_\_\_ **SITE PLAN AMENDMENT** is requested for \_\_\_\_\_

**\$400** \_\_\_\_\_ **TEXT AMENDMENT** requested is \_\_\_\_\_  
Please use other side to fill out additional text amendment information.

**\$400** \_\_\_\_\_ **REZONE** We, the owners, contract purchasers, optionees and/or leaseholders of the hereinafter described property do hereby petition your honorable body to make recommendation to rezone said property described as:  
9 Description is attached or 9 As follows: \_\_\_\_\_  
\_\_\_\_\_

Permit zoning to be changed from \_\_\_\_\_ to \_\_\_\_\_ Zone District  
For the purpose of \_\_\_\_\_

**ATTENTION:** A **LETTER OF INTENT** needs to be submitted for all cases, as well as any documentation necessary for review. Also, provide 10 copies of any irregular sized or colored correspondence. Please note that all property owners within 300' of the subject property will be notified of this case and meeting date.

**APPLICANT AND PROPERTY INFORMATION**

Property Owner: \_\_\_\_\_ Applicant: \_\_\_\_\_ Date \_\_\_\_\_  
Applicant Phone: \_\_\_\_\_ Address: \_\_\_\_\_  
Property Location: \_\_\_\_\_ Parcel No. \_\_\_\_\_ Zone District \_\_\_\_\_  
Email: \_\_\_\_\_

I hereby grant permission for members of the Alpena Charter Township (Planning Commission, Board of Appeals and/or Township Board) to enter the above or attached described property for the purposes of gathering information related to this applicant request/proposal. NOTE TO APPLICANT: This is optional and will not affect any decision on your application.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PRINT \_\_\_\_\_

**OFFICE USE ONLY**

Date Received \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_ No. of Site Plans \_\_\_\_\_ Accepted by \_\_\_\_\_ Checked by \_\_\_\_\_

**TEXT AMENDMENT INFORMATION - CONTINUED**

Continued

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Reason(s): \_\_\_\_\_

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Are there other areas within the Township in which this amendment would effect: \_\_\_\_\_

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Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

For Recommendation

Date: \_\_\_\_\_

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**CHAIRPERSON'S SIGNATURE**