

# ALPENA TOWNSHIP

## LAND DIVISION/COMBINATION APPLICATION

The applicants must answer ALL questions and include ALL attachments, or this form will be returned without consideration.

1. **NAME OF TOWNSHIP** where parcel to be split is located: \_\_\_\_\_

2. **OWNERS NAME AND ADDRESS INFORMATION**

List names of all owners of parent parcel(s) to be split: \_\_\_\_\_

\_\_\_\_\_

Owners Address: \_\_\_\_\_

Owners City: \_\_\_\_\_

Owners State: \_\_\_\_\_ Owners Zip Code: \_\_\_\_\_

Owners Phone: \_\_\_\_\_ Owners Fax: \_\_\_\_\_

3. **ADDRESS OF PROPERTY:** \_\_\_\_\_

4. **PARENT PARCEL NUMBER:** \_\_\_\_\_

5. **LEGAL DESCRIPTION OF PARENT PARCEL:** (attach extra sheets if necessary)

6. **PROPOSED LAND DIVISION INFORMATION:**

A. Number of new parcels being requested: \_\_\_\_\_

B. Intended use (residential/agricultural/etc): \_\_\_\_\_

C. Access from each new parcel to an existing public road will be: (must check all that apply)

\_\_\_\_ Frontage of an Existing Public Road

\_\_\_\_ New Public Road      New Public Road Name: \_\_\_\_\_

\_\_\_\_ New Private Road      New Private Road Name: \_\_\_\_\_

\_\_\_\_ Recorded Easement      Easement Liber/Page: \_\_\_\_\_

\_\_\_\_ Road or Easement Description: \_\_\_\_\_

**7. FUTURE DIVISION RIGHTS AND TRANSFERS:**

- A. Is the owner making all divisions that are allowed for the parcel?    **YES 9      NO 9**
- B. If not all divisions are being made, how many remaining divisions are allowed for the parent parcel?

Enter number of remaining divisions: \_\_\_\_\_

- C. If there are remaining future divisions that may still be made, is the right to make future divisions being transferred from the parent parcel to any other parcel?  
**YES 9                      NO 9**

- D. If rights are being transferred, how many rights are transferring?

Enter number of transferring divisions: \_\_\_\_\_

**8. DEVELOPMENT SITE LIMITATIONS:** Check each that applies as a condition which exists on the Parent Parcel, or any of the child parcels.

- Is within the DNR Critical Dunes area
- Has riparian or littoral rights
- Lies within the Lake Huron High Risk Erosion Setback Area
- Includes a wetland
- Includes a beach
- Lies within a flood plain
- Has a slope of >25%
- Includes areas of Muck Soils
- Includes an abandoned well, underground storage tank or contaminated soils

**9. PROPERTY TAXES AND ASSESSMENTS:** Have all due property taxes and any due installments of special assessments on the parcel been paid? (Note: this application will not be considered if there are unpaid or overdue property taxes or installments of special assessments.)

Have all taxes and assessments been paid?    **YES 9      NO 9**

**10. REQUIRED ATTACHMENTS TO THE LAND DIVISION APPLICATION:** The following items must be attached in order to proceed with the review of this application. If any needed items are not attached, the application will be returned without consideration.

- A. LEGAL DESCRIPTIONS:** A complete and accurate legal description of each new proposed division(s) of the parent parcel (including a new description for the remaining parent parcel), and each new proposed easement, road, or shared driveway is required.

Are descriptions attached for all new parcels and the remaining parent parcel?    **YES 9      NO 9**



**11. STATEMENT OF OWNERS:** I (we) agree that the statements made above are true, and if found not to be true, this application and any approval based upon this application will be void. I (we) agree to comply with the conditions and regulation applicable to this application and applicable to the parent parcel division. I (we) hereby give permission for officials of the Township to enter the property at reasonable times where the parcel division is being proposed for purposes of inspection to verify that the information on the application is correct. I (we) further understand that any approval granted by the Township with respect to this Land Division/Combination Application applies only to the Township's Land Division/Combination Ordinance, the Township's Zoning Ordinance, and the State of Michigan Land Division Act (formerly the Subdivision Control Act) as amended. I (we) understand that approval of this Land Division Application does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights. Finally, even if this application is approved, I (we) understand that zoning, local ordinances, and State Acts change from time to time, and if changed, the divisions made here must comply with any applicable new requirements unless deeds, land contracts, leases, or surveys representing the approved divisions are recorded with the Register of Deeds for Alpena County, or the division is built upon before the changes to such ordinances or laws are made.

**12. SIGNATURES OF OWNERS:**

Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner: \_\_\_\_\_ Date: \_\_\_\_\_

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***This Section for Official Use Only***

Received By: \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Payment of: \$ \_\_\_\_\_ Received on: \_\_\_\_\_  
Comments:

**Schedule of Fees**

Property Combination: No Charge

Property Division: \$50.00 first division, \$25.00 for additional divisions done at same time