

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
December 17, 2018 – 6:00 p.m.
MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, December 17, 2018 at 6:00 p.m. at the Alpena Township Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Treasurer Laura L. Ellery-Somers
Clerk Michele P. Palevich
Trustee Cash Kroll
Trustee Norm Poli

Excused Absence: Trustee Matt Dunckel
Trustee Steve Lappan

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll was called; the following board members were present: Trustee Norm Poli, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. Absent: Trustee Matt Dunckel and Trustee Steve Lappan.

AGENDA

Moved by Trustee Cash Kroll and supported by Trustee Norm Poli to approve the agenda as presented and remove item a. Service & Rental Agreement – Thompson Linen Service and add Consideration of day and time for second monthly meeting and Ambulance Purchase Recommendation. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

Russ Rhynard, 315 Par Dr., Alpena, MI made comments regarding the fire department.

Terry Hale, 1120 Pine Rd, Alpena, MI made comments regarding blight on Pine Rd.

Bret Finzel, 8226 N Pointe Shores Rd, Alpena, MI made comments regarding water litigation.

Dennis Schulte, State Ave., Alpena, MI made comments regarding water litigation.

Marlene McCulloch, 213 Eagle, Alpena, MI made comments regarding water litigation.

Brenda Fournier, Diamond Drive, Alpena, MI made comments regarding water litigation.

Larry Clark, Alpena Township Resident, made comments regarding water litigation and blight issues on US 23 S.

Gary Partyka, 105 Channel Road , Alpena MI, made comments regarding water litigation and also requested the board use microphones.

**MINUTES
November 26, 2018**

Moved by Trustee Norm Poli and supported by Trustee Cash Kroll to approve the minutes of November 26, 2018 as presented. Voice Vote. Motion carried by unanimous voice vote.

PAYMENT OF BILLS

Moved by Trustee Cash Kroll and supported by Clerk Michele Palevich to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

CORRESPONDENCE

Correspondence includes: Letter Regarding Yard Waste Disposal from November 26, 2018 from Joan Barnett and Letter regarding Recreational Marijuana Law from Donna Hardies. Moved by Trustee Norm Poli and supported by Clerk Michele P. Palevich to receive and file. Motion carried by unanimous voice vote.

LOGO/SIGN

Supervisor Skibbe suggested that Michigan be removed from the logo. Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to remove Michigan from logo. Roll call vote was taken. AYES: Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

SECOND MEETING DAY/TIME

Supervisor Skibbe suggested having the second monthly meeting on the second Monday of each month at 10:00 am. Clerk Michele P. Palevich requested that meetings not be held on a Monday due to payroll being processed on Mondays. Motion was made by Trustee Cash Kroll and supported by Trustee Norm Poli to table the item. Voice Vote. Motion carried by unanimous voice vote.

PLANNING COMMISSION CASE REFUND REQUEST – J. HAMID

Supervisor Skibbe recommended refunding \$400.00 to Jesse Hamid. Motion was made by Trustee Norm Poli and supported by Clerk Michele P. Palevich to refund \$400.00 to Jesse Hamid. AYES: Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, Clerk Michele P. Palevich, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ADOPTION OF ORDINANCE NO. 135

Motion was made by Trustee Cash Kroll and supported by Trustee Norm Poli to adopt Ordinance No. 135. The International Property Maintenance Codes. AYES: Trustee Cash Kroll, Trustee Norm Poli, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

BOARD OF REVIEW APPOINTMENTS

Supervisor Skibbe advised that Susan Skibbe resigned her appointment to the Board of Review. Supervisor Skibbe requested the following 3-year appointments to expire December 17, 2021: Re-appoint Gerald Fournier and Kathy Muszynski and new appointment: Matt Kitzman. Motion was made by Trustee Cash Kroll and supported by Trustee Norm Poli to re-appoint Gerald Fournier and Kathy Muszynski and to appoint Matt Kitzman. AYES: Trustee Norm Poli, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

RECREATIONAL MARIHUANNA

Attorney Tim Gulden introduced Ordinance 136 regarding the township opting out of sale of recreational marihuana if adopted at the next regular meeting. Motion made by Trustee Norm Poli and supported by Trustee Cash Kroll to introduce Ordinance 136. AYES: Trustee Norm Poli, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

STATE CHRISTMAS TREE

Supervisor Nathan Skibbe advised the board that the Township was going to present a plaque to the land owners in appreciation of them donating the state Christmas Tree.

PUBLIC SAFETY FUND – CREATION OF LINE ITEM

Clerk Palevich discussed adding a line item for Professional Services for the Public Safety Fund to fund the line with \$2000.00. Motion was made by Clerk Michele Palevich and supported by Trustee Norm Poli to add a line item for Professional Services for the Public Safety Department. Treasurer Laura Ellery-Somers advised the board that the Township was in the process of converting to the state mandatory Chart of Accounts and we are unable to make any changes while in the testing process. Motion was rescinded by Clerk Michele Palevich and supported by Trustee Poli. Motion died.

Motion made by Trustee Lappan and supported by Trustee Cash Kroll to allow the Township attorney to continue working with the Alpena County Road Commission in regards to the potential Lakewood Road Special Assessment Project. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Norm Poli, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers and Supervisor Nathan Skibbe. Motion carried unanimously.

ASSESSING DEPARTMENT

No report given.

BUILDING DEPARTMENT

Report given by Building Official Kirk Malcomson. 234 building permits were issued year to date. This exceeded last year's building permits by 17%. He also discussed that revenue is up 24% of what was projected.

FIRE DEPARTMENT

Chief Dave Robbins advised that the county's Ambulance Committee meeting will no longer fund emergency runs. The township will not receive the last quarters payment of \$39,000.00 in 2019 and 2020.

Chief Dave Robbins advised that Ambulance Bravo 2 was in need of rear brakes and that he had 3 bids. The lowest bid was for \$820.00. Motion was made by Trustee Cash Kroll and supported by Treasurer Laura Ellery-Somers to approve the bid for \$820.00 to be paid from line Vehicle Maintenance 205-336-981-000. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

Chief Dave Robbins requested that the hiring of a collection agency be placed on next month's agenda.

Chief Dave Robbins requested a letter of intent to secure special end of the year pricing for the purchase of ambulances and/or power cots that are needed to bring vehicles to new state standards. Supervisor Nathan Skibbe will call a special meeting for consideration of request.

WATER DEPARTMENT

DPW Director Nate Thomson advised that the new contract with Wade Trim will align with the fiscal year and will be able to cancel with 15 days notice. Motion made Trustee Norm Poli and supported by Treasurer Laura Ellery-Somers to approve new Wade Trim contract. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

DPW Director Nate Thomson requested approval to set an on call schedule and procedure for changing schedule. Motion was made by Trustee Cash Kroll and supported by Clerk Michele P. Palevich to add new policy to the Policy and Procedures manual. Voice Vote. Motion carried by unanimous voice vote.

DPW Director Nate Thomson requested permission to obtain fleet cards for DPW Department. Fleet cards would lower price per gallon and offer rebates. Motion made by Treasurer Ellery-Somers and supported by Clerk Michele Palevich to get Fleet cards for DPW Department, as well **as the Fire Department**. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Norm Poli. Clerk Michele Palevich, Treasurer Laura L. Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

Russ Rhynard, 315 Par Dr., Alpena, MI made comments regarding the fire department and giving departments heads some discretion.

Brenda Fournier, Diamond Drive, Alpena, MI made comments regarding ambulance and power cot purchase.

Mark Smith, 1050 Pine Rd, Alpena, MI made comments regarding blight on Pine Rd.

Larry Clark, 199 Bear Point Road, Alpena, MI spoke about South Bay Corridor and advised board of an MDOT meeting in January.

Terry Hale, 1120 Pine Rd, Alpena, MI made comments regarding blight on Pine Rd.

CLOSED SESSION

Water Litigation.

Moved by Trustee Norm Poli and supported by Trustee Cash Kroll that the Township Board go into a closed session to discuss water litigation. Roll call vote was taken. AYES: Trustee Norm Poli, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, and Supervisor Nathan Skibbe. Motion carried unanimously.

The board went into closed session at 7:35 p.m.

The board came out of closed session at 8:15 p.m.

OPEN SESSION

A motion was made by Trustee Norm Poli and supported by Trustee Cash Kroll to hold a special meeting for the purpose of public forum regarding the water litigation. Roll call vote was taken. AYES: Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

CLOSED SESSION

Moved by Trustee Norm Poli and supported by Trustee Cash Kroll that the Township Board go into a closed session pursuant to Michigan Compiled Laws section 15.268(a) for the following purpose: to hear a complaint involving township personnel, because the affected person has requested a closed session. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Norm Poli, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

The board went into closed session at 8:17 p.m.

The board came out of closed session at 9:29 p.m.

DISCUSSION

None.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Clerk Michele Palevich to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 9:30 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe