

**OFFICIAL PROCEEDINGS  
OF  
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES  
November 8, 2018 – 9:00 a.m.  
MINUTES**

The Charter Township of Alpena Board of Trustees met in special session on Thursday, November 8, 2018 at 6:00 p.m. at the Alpena Township Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe  
Treasurer Laura L. Ellery-Somers  
Clerk Michele P. Palevich  
Trustee Cash Kroll  
Trustee Norm Poli  
Trustee Steve Lappan

Absent: Trustee Matt Dunckel

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 9:07 a.m., followed by the Pledge of Allegiance.

**ROLL CALL**

Roll was called; the following board members were present: Trustee Norm Poli, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. Absent was Trustee Matt Dunckel.

**AGENDA**

Moved by Trustee Poli and supported by Trustee Kroll to approve the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

**PUBLIC COMMENT**

Doug Wortley introduced himself as the union representative.

**DPW PERSONNEL ISSUE DISCUSSION #1**

DPW Labor Assistant requested for a closed session discussion. Moved by Trustee Lappan and supported by Clerk Palevich to meet in closed session pursuant to Michigan Compiled Laws section 15.268(a) for the following purpose: To discuss complaints concerning a Township employee, because the employee has requested a closed hearing. Roll call vote was taken. AYES: Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. Motion carried.

The board went into closed session at 9:10 a.m.

The board came out of closed session at 10:00 a.m.

**OPEN SESSION**

**DPW LABOR ASSISTANT**

A motion was made by Trustee Kroll to terminate employee DPW Labor Assistant. Motion was not supported. Motion died.

**DPW PERSONNEL ISSUE DISCUSSION #2**

DPW Labor requested for a closed session discussion. Moved by Clerk Palevich and supported by Trustee Lappan to meet in closed session pursuant to Michigan Compiled Laws section 15.268(a) for the following purpose: To discuss complaints concerning a Township employee, because the employee has requested a closed hearing. The board went into closed session at 10:20 a.m. Roll call vote was taken. AYES: Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. Motion carried.

The board went into closed session at 10:10 a.m.

The board came out of closed session at 11:17 a.m.

**OPEN SESSION**

**DPW LABORER**

Trustee Kroll advised that the Personnel Committee recommends termination of employee DPW Laborer. Trustee Lappan made a motion to enter Last Chance Agreement with DPW Laborer which will provide for automatic termination by the DPW director with Township Supervisor approval without further Board of Trustees involvement if employee is tardy for work or fails to follow his supervisor directive which are made in accordance with current policy and procedure and future policy and procedure if any effective upon signature of written agreement for 180 days. Motion supported Clerk Palevich. AYES: Trustee Steve Lappan, Clerk Michele Palevich and Treasurer Laura L. Ellery-Somers. NAYS: Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. Motion died.

A motion was made by Trustee Kroll to terminate employee DPW Laborer and supported by Trustee Poli. AYES: Trustee Norm Poli, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYS: Trustee Steve Lappan, Clerk Michele Palevich and Treasurer Laura L. Ellery-Somers. NAYS: Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. Motion died.

Clerk Palevich made a motion to enter Last Chance Agreement with DPW Laborer which will provide for automatic termination by the DPW director with Township Supervisor approval without further Board of Trustees involvement if employee is tardy for work or fails to follow his supervisor directive which are made in accordance with current policy and procedure and future policy and procedure if any effective upon signature of written agreement for 180 days. Motion supported by Trustee Lappan. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. Motion carried.

DEQ ANNUAL FEE

DPW Director Nate Thomson requested approval of \$3177.81 to pay the DEQ Annual Fee. A motion was made by Trustee Kroll and supported by Treasurer Ellery-Somers. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli and Supervisor Nathan Skibbe. Motion carried.

**PUBLIC COMMENT**

None

**DISCUSSION**

None

**ADJOURNMENT**

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Lappan to adjourn. Motion carried. Meeting adjourned at 10:49 p.m.

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Clerk Michele Palevich

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Supervisor Nathan Skibbe