

**OFFICIAL PROCEEDINGS  
OF THE  
CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES  
SPECIAL MEETING  
SEPTEMBER 7, 2018 – 11:00 a.m.  
MINUTES**

The Charter Township of Alpena Board of Trustees met in Special session on Friday, September 7, 2018 at 11:00 a.m. at the Alpena Township Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe  
Treasurer Laura L. Ellery-Somers  
Trustee Cash Kroll  
Trustee Norm Poli  
Trustee Nate Thomson

Excused: Clerk Karie K. Bleau  
Trustee Matt Dunckel

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 11:00 a.m., followed by the Pledge of Allegiance.

**ROLL CALL**

Roll was called; the following board members were present: Supervisor Nathan Skibbe, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli and Trustee Nate Thomson. Excused: Clerk Karie K. Bleau and Trustee Matt Dunckel. \*Since Clerk Bleau was unable to attend to take minutes, Supervisor Skibbe appointed Treasurer Ellery-Somers to take minutes.

**AGENDA**

Moved by Trustee Poli and supported by Trustee Kroll to approve the agenda as presented and by moving item a to d. Roll call vote was taken: AYES: Trustee Norm Poli, Trustee Nate Thomson, Supervisor Nathan Skibbe, Treasurer Laura L. Ellery-Somers, and Trustee Cash Kroll. NAYS: None. Excused: Clerk Karie K. Bleau and Trustee Matt Dunckel. Motion carried.

**PUBLIC COMMENT**

Resident Susan Skibbe of 130 Channel Road #2 commented on the Use of Township Property Ordinance.

**CLERK APPOINTMENT**

Supervisor Nathan Skibbe informed the board of the process in which the Personnel Committee has advertised and interviewed for the new Clerk appointment. All applications were provided to the board for review. Moved by Trustee Cash Kroll and supported by Trustee Norm Poli to appoint Michele Palevich as the new township clerk effective Monday, September 10, 2018 at 12:01 p.m. Roll call vote was taken: AYES: Trustee Nate Thomson, Supervisor Nathan Skibbe, Treasurer Laura L. Ellery-Somers,

Trustee Cash Kroll and Trustee Norm Poli. NAYS: None. Excused: Clerk Karie K. Bleau and Trustee Matt Dunckel. Motion carried.

**PUBLIC SAFETY FUND  
WORKERS COMPENSATION INSURANCE**

Treasurer Laura Ellery-Somers informed the board that the Public Safety Fund did not have enough money in its cash account to pay its portion of the workers compensation insurance invoice in the amount of \$44,853.67 in August. Funds were paid out of the general fund and when public safety millage revenue is received beginning in the month of December the general fund will be paid back.

Moved by Trustee Nate Thomson and supported by Trustee Cash Kroll to approve the Public Safety Funds workers compensation insurance invoice to be paid out of the General Fund in the amount of \$44,853.67 and that the Public Safety Fund will pay back the General Fund after millage revenue is received in December.

Roll call vote was taken: AYES: Trustee Norm Poli, Trustee Nate Thomson, Supervisor Nathan Skibbe, Treasurer Laura L. Ellery-Somers and Trustee Cash Kroll. NAYS: None. Excused: Clerk Karie K. Bleau and Trustee Matt Dunckel. Motion carried.

**PUBLIC SAFETY FUND  
MONTHLY APPROPRIATION**

Treasurer Laura Ellery-Somers informed the board of the need to transfer three of the monthly appropriations from the General Fund into the Public Safety Fund in the amount of \$19,883.83 x 3 months = \$59,651.49 (August appropriation was transferred on 7-17-18, September appropriation was transferred on 8-1-18 and the October appropriation was transferred on 8-28-18). This was necessary to do as the monthly expenses were more than revenues. The Public Safety Committee will meet with the Fire Chief to discuss finances in the near future

Moved by Trustee Nate Thomson and supported by Trustee Cash Kroll to approve the transfer of funds for the months of August, September and October monthly appropriations from the General Fund into the Public Safety Fund in the amount of \$19,883.83 x 3 months = \$59,651.49.

Roll call vote was taken: AYES: Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Norm Poli, Trustee Nate Thomson and Supervisor Nathan Skibbe. NAYS: None. Excused: Clerk Karie K. Bleau and Trustee Matt Dunckel. Motion carried.

**BANK RESOLUTIONS**

The Charter Township of Alpena's attorney, Tim Gulden reviewed the attached new bank resolutions and approved them for the board to approve.

Moved by Trustee Nate Thomson and supported by Trustee Cash Kroll that as of Monday, September 10, 2018 at 12:01 p.m. all current township bank deposit resolutions be revoked; and that the necessary township officials to include: Treasurer Laura L. Ellery-Somers, Deputy Treasurer Rhonda Himes and Clerk Michele Palevich be authorized to execute new bank deposit resolutions with PNC Bank, Chemical Bank and MBank, naming the Charter Township of Alpena Treasurer and Clerk and their deputies as authorized agents. The Deputy Clerk is yet to be determined.

Roll call vote was taken: AYES: Trustee Cash Kroll, Trustee Norm Poli, Trustee Nate Thomson, Supervisor Nathan Skibbe and Treasurer Laura L. Ellery-Somers. NAYS: None. Excused: Clerk Karie K. Bleau and Trustee Matt Dunckel. Motion carried.

**TRUSTEE NATHAN THOMSON RESIGNATION**

Trustee Thomson read aloud this letter of resignation as a trustee on the Charter Township of Alpena board.

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Norm Poli to accept the resignation of Nathan Thomson for his position as Trustee, effective Friday, September 7, 2018.

Roll call vote was taken: AYES: Trustee Norm Poli, Supervisor Nathan Skibbe, Treasurer Laura L. Ellery-Somers and Trustee Cash Kroll. NAYS: None. Excused: Clerk Karie K. Bleau and Trustee Matt Dunckel. Motion carried.

**PUBLIC COMMENT**

None


**DISCUSSION**

Treasurer Laura Ellery-Somers asked that the board consider at the next board meeting, September 24, 2018, to continue to allocate \$500 monthly to DPW Interim Director Scott Stoppa as he brings a wealth of knowledge of the water/sewer infrastructure to assist the new DPW Director Nate Thomson learn the system.

**ADJOURNMENT**

Moved by Trustee Norm Poli and Supported by Trustee Cash Kroll to adjourn. Motion carried. Meeting adjourned at 11:47 a.m.

  
Treasurer Laura L. Ellery-Somers

  
Supervisor Nathan Skibbe