

ALPENA CHARTER TOWNSHIP BOARD OF TRUSTEES
REGULAR SESSION – August 27, 2018 – 6:00 p.m.
MINUTES

The Alpena Charter Township Board of Trustees met in Regular Session on Monday, August 27, 2018 at 6:00 p.m. at the Alpena Township Offices, 4385 US 23 North, Alpena, Michigan.

Present: Supervisor Nathan Skibbe
Clerk Karie K. Bleau
Treasurer Laura L. Ellery-Somers
Trustee Nate Thomson
Trustee Cash Kroll
Trustee Norm Poli
Trustee Matt Dunckel

Absent: None

Others present: Attorney Tim Gulden

Media Present: Alpena News – Julie Goldberg
WATZ – Erin Riopelle

ADOPTION OF AGENDA:

A motion was made by Trustee Poli and supported by Trustee Dunckel to adopt the agenda as presented with addition under New Business - 44.46 acres of donated property (letter to Supervisor today). Motion carried by unanimous voice vote.

PUBLIC COMMENT:

Gary Parteka of 105 Channel Road #1 would like to know the next court date for the water litigation. Supervisor Skibbe informed that there is no set date yet.

Larry Clark of 199 Bear Point Road regarding South Bay Corridor: Supervisor Skibbe has been appointed as a full time member of the South Bay Corridor Board and Steering Committee. He thanked Karie Bleau for her contributions as Township Clerk. The Pouljan property may be purchased as agreed for the price of \$10K, letter of intent will hold the property for South Bay for 2 years after the DEQ application. Mr. Pouljan would like a plaque honoring the Pouljan family. Clark informed the Board about the possibility of a bi-path loop on Kermit Road (that shares an easement with Alpena Power and Alpena Township). Kermit Road is newly gated.

MINUTES APPROVED:

A motion was made by Trustee Thomson and supported by Treasurer Ellery-Somers to approve the minutes from July 23, July 27, and August 9, 2018. Motion carried by unanimous voice vote.

PAYMENT OF BILLS:

A motion was made by Trustee Dunckel and supported by Trustee Kroll to pay the bills as presented. Roll call vote was taken. Ayes: Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Supervisor Skibbe. Nays: none. Motion carried.

CORRESPONDENCE:

Alpena Township - Planning Commission Minutes - July 30, 2018 and August 13, 2018; Alpena Township - Personnel Committee Minutes - August 2, 2018 & August 9, 2018. Alpena Power Co. - Notice of Opportunities to Comment; DTE - Notice of Hearing. A motion was made by Trustee Dunckel and supported by Trustee Thomson to receive and file all correspondence. Motion carried by unanimous voice vote.

OLD BUSINESS:

Adopt Ordinance No. 133 - A motion was made by Trustee Poli and supported by Trustee Kroll to Adopt Ordinance No. 133. Roll call vote was taken. Ayes: Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Supervisor Skibbe. Nays: none. Motion carried.

Budget Amendment Public Safety Expense Reconciliation - A motion was made by Trustee Thomson and supported by Treasurer Ellery-Somers to add line items to the Public Safety fund and amend the Public Safety fund budget for amounts of the quarterly Public Safety Expense Reconciliation, per the information provided by Clerk Bleau. Roll call vote was taken. Ayes: Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Supervisor Skibbe. Nays: none. Motion carried.

Omega Signs - Supervisor Skibbe informed the Board that he requested that Ryan Fairchild of Omega Signs attend the meeting to present information regarding the sign design and cost of the sign for the front of the Township Hall. Since Mr. Fairchild was not in attendance at the meeting, Supervisor Skibbe recommended that the Board table the sign until further notice. Supervisor Skibbe informed the Board about a request from the Chamber of Commerce to put the Welcome sign on the Township's M-32 booster station site. A motion was made by Trustee Poli and supported by Trustee Thomson to approve the Welcome sign placement on the Township's M-32 booster station site. Motion carried unanimous voice vote.

NEW BUSINESS:

Introduce Ordinance No. 134 – Rezone 1010 Long Rapids Rd. from (R-1) to (OS). A motion was made by Trustee Thomson and supported by Trustee Kroll to move that the Township Clerk comply with the Charter Township Act by posting a complete copy of the proposed ordinance at the Township offices, on the Township's website, and within 7 days of the posting of the proposed ordinance, publish a notice of the posting that describes the purpose of the proposed ordinance, identifies the locations where the proposed ordinance has been posted, and indicates when the Township Board will consider adopting the proposed ordinance. Roll call vote was taken. Ayes: Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Supervisor Skibbe. Nays: none. Motion carried.

Workplace Flu Shot Program – Rite Aid. A motion was made by Treasurer Ellery-Somers and supported by Trustee Dunckel to approve the Workplace Flu Shot Program at Rite Aid. Dana from the Clerk's office will arrange. Motion carried by voice vote, 5 ayes, 2 nays.

Quarterly Reviews Clarification – A motion was made by Trustee Poli and supported by Trustee Kroll to approve Straley, Lamp, Kraenzlein, PC to perform quarterly reviews and negate the previous motion to have Schulze, Oswald, Miller & Edwards, CPA perform quarterly reviews. Roll call vote was taken. Ayes: Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Supervisor Skibbe. Nays: none. Motion carried.

DPW Director Interviews - A motion was made by Trustee Dunckel and supported by Trustee Poli to recuse Trustee Thomson from the DPW Director. Roll call vote was taken. Ayes: Trustee Poli, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Supervisor Skibbe. Nays: none. Excused: Trustee Thomson. Motion carried.

DPW Director Candidates:

W. O'Neil addressed the Board regarding his experiences and willingness to accept the challenges of the position.

N. Thomson addressed the Board regarding his skills, experience and willingness to help the Township progress and move forward in the future.

S. Stoppa addressed the Board regarding his experiences, tenure with the Township and his knowledge of the system and his willingness to continue to work for the best of the public and the Township.

C. Wright addressed the Board regarding his past experience in the gas industry and how those experiences have assisted him with water services and of his intention and desire to continue to work hard for the Township.

Treasurer Ellery-Somers, acting Chair of the Personnel Committee informed the Board of the Personnel Committee's recommendation to create an Assistant DPW Director position.

A motion was made by Trustee Poli and supported by Trustee Kroll to extend a contingent offer of employment to N. Thomson to fill the DPW Director position. The offer is contingent on background check, physical, legal review of the contract language and Thomson's agreement with the contract language; with a possible start date of Sept. 10, 2018. Salary to be \$42,000.00 annually. Roll call vote was taken. Ayes: Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Supervisor Skibbe. Nays: none. Excused: Trustee Thomson. Motion carried.

A motion was made by Treasurer Ellery-Somers and supported by Trustee Poli to post and advertise the Trustee position that will be vacated by N. Thomson. Roll call vote was taken. Ayes: Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Clerk Bleau, Supervisor Skibbe. Nays: none. Excused: Trustee Thomson. Motion carried.

A motion was made by Treasurer Ellery-Somers and supported by Trustee Thomson to allow Clerk Bleau to be excused from voting on the search for candidate for the appointment of the Clerk's vacancy. Roll call vote was taken. Ayes: Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Treasurer Ellery-Somers, Supervisor Skibbe. Nays: none. Excused: Clerk Bleau. Motion carried.

Clerk Interviews – Supervisor Skibbe informed the Board that there are currently no candidates who meet the minimum qualifications. Skibbe asked the Board for a one week extension to seek other qualified candidates. A motion was made by Trustee Dunckel and supported by Trustee Poli to re-advertise and extend the due date for applications to Sept. 4th at 5:00 p.m. Roll call vote was taken. Ayes: Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Treasurer Ellery-Somers, Supervisor Skibbe. Nays: none. Excused: Clerk Bleau. Motion carried.

Request – N. Poli - A motion was made by Trustee Kroll and supported by Trustee Thomson to pay per diem and mileage to Gaylord for Trustee Poli who attended (prior to the Board meeting)

training with Assessor K. Lewis regarding the new AMAR requirements. Roll call vote was taken. Ayes: Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Supervisor Skibbe. Nays: none. Motion carried.

Trustee Poli informed the Board of an upcoming MTA class “Emerging Issues for Emergency Services” on Sept 17th in Frankenmuth from 8:30-4:15. Trustee Poli would like authorization for himself and other Board members to attend. A motion was made by Trustee Dunckel and supported by Trustee Kroll to authorize all Board members to attend the training and pay the class fee, per diem and mileage. Roll call vote was taken. Ayes: Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Supervisor Skibbe. Nays: none. Motion carried.

Donated property – Supervisor Skibbe informed the Board of a letter that he received from Marvin & Donald Schultz who have offered to donate 44.64 acres in an R-3 zone near Kermit Road to the Township. A motion was made by Trustee Poli and supported by Trustee Kroll to allow the Supervisor to pursue the acquisition of the property. Motion carried by unanimous voice vote.

MSUE – Workshops – Solar Energy Development/Citizen Planner Program – Supervisor Skibbe reminded the Board that the Solar Energy Development/Citizen Planner Program is being held at Alpena Township on Sept. 19th. He encourages attendance of all Board members. The cost is \$30.00 per person.

Building Dept. Report – July 2018 Permit Reports

Water Dept. Report – Interim DPW Director Stoppa informed the Board that he recommends purchasing a washer and dryer from Young’s Appliance. A motion was made by Trustee Thomson and supported by Trustee Poli to purchase a washer and dryer from Young’s Appliance to be paid \$1500.00 from line item 592.100.980.000 and \$100.00 from line item 592.100.956.000. Roll call vote was taken. Ayes: Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Supervisor Skibbe. Nays: none. Motion carried.

MiWarn Membership – Stoppa recommends that Alpena Township participate in this program. A motion was made by Trustee Thomson and supported by Trustee Kroll to participate in the MiWarn program. Motion carried by unanimous voice vote.

C2AE Quote - Interim DPW Director Stoppa informed the Board that the forced main of the sewer system that is attached to the bridge on Werth Road must be moved before the Alpena County Road Commission can work on the bridge. Stoppa would like to contract with C2AE to provide the engineering services for the necessary change of the sewer line. A motion was made by Treasurer Ellery-Somers and supported by Trustee Thomson to approve the quote provided by C2AE to provide the services for the necessary change to the sewer line, with the cost not to exceed \$8,150.00. Roll call vote was taken. Ayes: Trustee Kroll, Trustee Dunckel, Trustee Poli Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Supervisor Skibbe. Nays: none. Motion carried.

Bear Point Road sewer issue – Glen Wagner of 2990 Noralin Drive informed the Board of sewer backup in his crawl space. Mr. Wagner is seeking reimbursement of the Service Master invoice for clean-up of crawl space due to the sewer backup. A motion was made by Trustee Kroll and

supported by Trustee Thomson to pay for the sewer backup cleaning for Glen Wagner. Roll call vote was taken. Ayes: Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery-Somers, Trustee Kroll, Supervisor Skibbe. Nays: none. Motion carried.

Fire Dept. Report – No report.

PUBLIC COMMENT:

None

DISCUSSION:

Treasurer Ellery-Somers thanked Clerk Bleau for her service to the Township.

ADJOURNMENT:

A motion was made by Trustee Thomson and supported by Treasurer Ellery-Somers to adjourn the meeting. Motion carried by unanimous voice vote. Meeting adjourned at 8:00 p.m.

Respectfully submitted:

Karie K. Bleau, Clerk
Charter Township of Alpena