CHARTER TOWNSHIP OF ALPENA
BOARD OF TRUSTEES

REGULAR MEETING – APRIL 27, 2020 –6:00 PM

M. Dunckel
L. Ellery-Somers
C. Kroll
S. Lappan
M. Palevich
N. Poli
N. Skibbe

T. Gulden

Alpena News
Bay 108
WATZ
WBKB - TV

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ADOPTION OF AGENDA
PUBLIC COMMENT
PAYMENT OF BILLS

MINUTES – March 23, 2020 (Budget Hearing) & March 23, 2020 (Regular)

CORRESPONDENCE

A. Federal Energy Regulatory Commission – Dam Safety Status Update
B. Alpena County Road Commission – March 17, 2020 Minutes
C. Alpena County Road Commission – March 9-29, 2020 County Road Report

OLD BUSINESS

NEW BUSINESS

1. Proposed Introduction of Township Ordinance No. 142 (New Charter Township of Alpena Zoning Ordinance)
2. Assessing Dept – The Alpena News Ad
3. Plan Administrator – Security Benefits
4. BS&A – Delinquent Personal Property Module
5. Budget Adjustment – Emergency Purchase of Laptops
6. Inverters for Ambulances
7. Bid on Sheriff's Vehicle

CLOSED SESSION – Attorney/Client Privilege – Water litigation

PUBLIC COMMENT
DISCUSSION
ADJOURNMENT

REMOTE TELEPHONE ACCESS:
Dial: 888.245.3477 Room: 800 PASSWORD: 1234

PUBLIC MEETING PARTICIPATION RULES

1. Please wait for the Supervisor to acknowledge you before you speak.

2. Begin by stating your name and address.

3. Give us your comments or opinions on the issue being discussed.

4. To ensure that everyone has time to speak and that we can address other items on the agenda, we may limit an individual's speaking time to 3 minutes. If time permits, we may allow you one additional time period to provide new information.

5. Please be respectful of the board, speakers, and your neighbors.

Again, thank you for attending.

Nathan Skibbe
Supervisor

OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
March 23, 2020 – 4:30 p.m.
BUDGET HEARING MINUTES

The Charter Township of Alpena Board of Trustees met in special session on Monday, March 23, 2020 at 4:30 p.m. at the Alpena Township Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Norm Poli
Trustee Matt Dunckel
Trustee Steve Lappan
Trustee Cash Kroll

Absent: None

Others present: Attorney Tim Gulden

Supervisor Nathan Skibbe called the meeting to order at 4:30 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was called; the following board members were present: Trustee Norm Poli (video conference), Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll (video conference), Trustee Matt Dunckel (teleconference) and Supervisor Nathan Skibbe.

ADOPTION OF AGENDA

Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to approve the agenda as presented. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

None.

BUDGET HEARING FOR THE 2020-2021 BUDGET

Supervisor Nathan Skibbe announced the opening of the Budget Hearing and asked for Public Comment.

There was no public comment.

A motion was made by Trustee Matt Dunckel and supported by Trustee Steve Lappan to close the Public Budget Hearing. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ADOPTION OF BUDGET

A motion was made by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers that it be resolved, that the Charter Township of Alpena, having duly published notice of a public hearing on the proposed budget in accordance with MCL 42.26, having complied with Section 16 of the Uniform Budgeting and Accounting Act and MCL 211.24e in order to levy an operating rate which exceeds the base tax rate, and having held the required public hearing, the proposed budget for the fiscal year as previously considered and prepared by the Township Board is hereby adopted as the Charter Township of Alpena Budget for the fiscal year April 1, 2020 through March 31, 2021. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ADOPTION OF OFFICER SALARIES

SUPERVISOR

A motion was made by Trustee Steve Lappan and supported by Clerk Michele Palevich that it be resolved, that the Charter Township of Alpena not having conducted an annual meeting of electors, the Supervisor's salary for the 2020-2021 fiscal year shall be as follows: $46,461.00 plus the same health insurance coverage provided for Township employees and an annual Health Savings Account deposit of $1,300 for a single plan or $2,600 for a family plan; or in lieu of health insurance, a monthly payment of $300.00 per month should the Supervisor opt out of Charter Township of Alpena's health insurance coverage . Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

CLERK

A motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli that it be resolved, that the Charter Township of Alpena not having conducted an annual meeting of electors, the Clerk's salary for the 2020-2021 fiscal year shall be as follows: $45,320.00 plus the same health insurance coverage provided for Township employees and an annual Health Savings Account deposit of $1,300 for a single plan or $2,600 for a family plan; or in lieu of health insurance, a monthly payment of $300.00 per month should the Clerk opt out of Charter Township of Alpena's health insurance coverage. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

TREASURER

A motion was made by Trustee Steve Lappan and supported by Clerk Michele Palevich that it be resolved, that the Charter Township of Alpena not having conducted an annual meeting of electors, the Treasurer's salary for the 2020-2021 fiscal year shall be as follows: $45,320.00 plus the same health insurance coverage provided for Township employees and an annual Health Savings Account deposit of $1,300 for a single plan or $2,600 for a family plan; or in lieu of health insurance, a monthly payment of $300.00 per month should the Treasurer opt out of Charter Township of Alpena's health insurance coverage. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

TRUSTEES

A motion was made by Trustee Steve Lappan and supported by Trustee Treasurer Laura Ellery-Somers that it be resolved, that the Charter Township of Alpena not having conducted an annual meeting, the Trustees shall be entitled for the 2020-2021 fiscal year a salary of $1200.00, or $100.00 per month, plus a per diem for each meeting attended by the Trustee on Township business, including but not limited to, Township Board meetings of $100.00 per full day (any meeting lasting longer than four (4) hours) and $60.00 per half day (any meeting lasting four (4) hours or less). Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PLANNING, ZONING, APPEALS AND BOARD OF REVIEW

A motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli that it be resolved, that the Charter Township of Alpena not having conducted an annual meeting of electors, board members per diem shall be $ 58.00 per half day (any meeting or combination of meetings lasting four (4) hours or less), and $ 84.00 per full day for (any meeting or combination of meetings lasting longer than four (4) hours). Board of Review will be $100.00 per day for public day, $ 90.00 per day for non-public days and $ 58.00 for ½ non-public day.

Chairperson and Secretary of the Planning, Zoning and Appeals Board will receive $10.00 extra for each meeting. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

DEPOSITORIES

A motion was made by Trustee Steve Lappan and supported by Trustee Cash Kroll that it be resolved, that Township funds be deposited in the following institutions, in such amounts upon such terms as may be decided by the Treasurer, but so that the Township has sufficient ready funds available to meet obligations as they come due.

mBank
Chemical Bank
PNC
Alpena Alcona Area Credit Union

Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously

REGULAR MEETING DATES

A motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli that it be resolved, that the regular meetings of the Charter Township of Alpena Board of Trustees will be held on the 2nd Tuesday of each month, unless it is a holiday, then being held the following day at 11:00 a.m. AND the 4th Monday of each month, unless it is a holiday, then being held the following day at 6:00 p.m. at the Charter Township of Alpena Civic Building, 4385 US 23 North, Alpena, Michigan and be it further resolved that the Clerk post a notice of these times and dates for regular meetings within ten (10) days of the date hereof. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

RULES OF CONDUCT MEETINGS

A motion was made by Trustee Steve Lappan and supported by Clerk Michele Palevich that it be resolved, all meetings of the Charter Township of Alpena Board shall be conducted pursuant to the procedures of "Roberts Rules of Order", as interpreted or modified by the Chair upon advice of legal counsel. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ATTORNEY

A motion was made by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers that it be resolved that the Township appoints the law firm of Gillard, Bauer, Mazrum, Florip, Smigelski & Gulden and the Supervisor and Clerk are authorized to execute a Retainer Agreement with the annual retainer fee to be $33,120.00, payable monthly at a rate of $2,760.00 per month. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously

ADJOURNMENT

Moved by Trustee Steve Lappan and supported by Treasurer Laura Ellery-Somers to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 4:52 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe

OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
March 23, 2020 – 6:00 p.m.
REGULAR MINUTES

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, March 23, 2020 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Matt Dunckel
Trustee Norm

Absent: None

Others present: None

Supervisor Nathan Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was taken; the following board members were present: Trustee Norm Poli (video conference), Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll (video conference), Trustee Matt Dunckel (teleconference) and Supervisor Nathan Skibbe.

AGENDA

Moved by Trustee Matt Dunckel and supported by Trustee Steve Lappan to approve the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Matt Dunckel and supported by Trustee Steve Lappan to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

MINUTES

MARCH 17, 2020 (REGULAR) & MARCH 20, 2020 (BUDGET)

Moved by Trustee Norm Poli and supported by Trustee Matt Dunckel to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: F & V Operations – Summary of Operations for February 2020, Alpena County Road Commission – March 3, 2020 Minutes, Alpena County Road Commission – Public Hearing – Begland Drive, Alpena County Road Commission – Public Hearing – Meyers Road and Alpena County Road Commission – County Road Report – 02/25/20 to 03/08/20. Voice Vote. Motion carried by unanimous voice vote.

BUDGET ADJUSTMENTS

Moved by Trustee Steve Lappan and supported by Trustee Cash Kroll to approve the budget adjustments for the 2019-2020 fiscal year as presented and authorize Supervisor Nathan Skibbe to make final year end budget adjustments before March 31, 2020. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

CLOSED SESSION

Water Litigation and to consider a confidential written legal opinion from counsel.

Moved by Trustee Matt Dunckel and supported by Steve Lappan that the Township Board enter into closed session in order to discuss confidential water litigation with the Township's attorney. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

The board entered closed session at 6:10 p.m.

The board came out of closed session at 6:33 p.m.

WATER LITIGATION MOTION

Moved by Clerk Michele Palevich and supported by Trustee Norm Poli to approve recommendation of counsel as contained in the confidential email of March 17, 2020, that was reviewed during closed session. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

None.

DISCUSSION

Supervisor Nathan Skibbe urged the Board to complete their 2020 Census and to remind family and friends to complete their census.

ADJOURNMENT

Moved by Trustee Steve Lappan and supported by Trustee Matt Dunckel to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 6:43 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe

FEDERAL ENERGY REGULATORY COMMISSION
Office of Energy Projects
Division of Dam Safety and Inspections - Chicago Regional Office
230 South Dearborn Street, Suite 3130
Chicago, Illinois 60604
(312) 596-4430 Office - (312) 596-4460 Facsimile

In reply refer to: P-2404

March 24, 2020

VIA Electronic Mail

Mr. William Myers, P.E.
Chief Dam Safety Engineer
Eagle Creek Renewable Energy
dusty.myers@eaglecreekre.com

Re: Dam Safety Status Update - Plan and Schedule for Outstanding Recommendations
Thunder Bay Project, Four Mile Development (FERC No. P-2404-02)

Dear Mr. Myers:

This acknowledges receipt of your February 24, 2020 letter providing a plan and schedule for addressing outstanding recommendations for the Four Mile Development (02) of the Thunder Bay Project No. 2404. The letter is in response to our July 23, 2019 Eighth Part 12D review letter, and our October 3, 2019 inspection follow up letter.

The proposed plan and schedule to address the outstanding recommendations from the Eighth Part 12D review and the 2019 dam safety inspection is acceptable.

You may contact Mr. Chad Blackney, P.E. at (312) 596-4445 or chad.blackney@ferc.gov or me at (312) 596-4430 if you have any questions regarding this letter.

Sincerely,

for John A. Zygaj, P.E.
Regional Engineer

OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION

March 17, 2020

The Board of County Road Commissioners of the County of Alpena met in session on the above date. The meeting was called to order by the Vice-Chairman, Thomas Spaulding, at 3:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners Spaulding and Lucas.
Absent: Commissioner Heise.

Staff present: Larry Orcutt, Managing Director; Curt Gonyea, Superintendent; Julia Patterson, Finance Director/Board Secretary; Ryan Brege, Engineering Tech; Jim Florip, Road Commission Attorney.

Others Present: Ron McDonald, County Commissioner; Ken Lobert, Ossineke Township Supervisor; Jerry Leschinger, Ossineke Township Trustee.

AGENDA

Moved by Lucas, seconded by Spaulding, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Lucas, seconded by Spaulding, to approve the minutes of the regular meeting of March 3rd and the Public Hearings on Objections for Meyers Road and Begland Drive Special Assessments. Motion carried unanimously.

COMMUNICATIONS

There were no communications.

CITIZENS APPEARING BEFORE THE BOARD

There were no citizens appearing before the Board.

MANAGING DIRECTOR REPORT

Managing Director reported the following:

- Since the COVID-19 outbreak, the Bagley Street Bridge meeting and public open house has been cancelled. The Road Commission's front lobby door and the rear access gate have been locked to prevent solicitors and vendors from entering the building.
- Region Task Force meeting for Friday March 20th is cancelled. May do polls on the phone or the internet.

- Ossineke Bridge construction is continuing. North abutment is in place and sheetpiling on the South side.
- Working with CRA on information on weight restrictions since MDOT has lifted some of their roads to allow trucks deliver necessities.

COUNTY ROAD REPORT

The Superintendent presented the County Road Report for the period February 25, 2020 through March 8, 2020.

FEBRUARY FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended February 29, 2020.

Moved by Lucas, seconded by Spaulding, that all reports become a part of the minutes. Motion carried unanimously.

PURCHASES

Moved by Lucas, seconded by Spaulding, to approve the following purchases in the amount of $23,564.92:

9A. PURCHASES

Item	PO/Inv.	Date	Description	Amount
1	20-201	3/1/20	A1 Tree Service, tree clearing on Kleve Road.	$9,400.00
2	W17656	2/21/20	Alpena Diesel Co., replaced fan hub and air dryer for Truck #090.	$1,037.68
3	200037	2/29/20	Alpena News, bid ads for annual requirements, pavement markings, Werth Rd & King Settlement Overlays, and Begland and Meyers S/A Hearings.	$2,096.52
4	140005831	3/4/20	Best-One Saginaw, Two (2)425/65/22.5 tires for Truck #92.	$1,015.84
5	W33440	3/9/20	Superior Turbo & Injection, rebuild turbo on Truck #091.	$2,761.27
6	558845	3/5/20	Team Elmer's, 150.61 tons at $5.33/ton of 23A gravel For county roads.	$802.76
7	558918	3/10/20	Team Elmer's, 222.15 tons at $5.33/ton of 23A gravel for county roads.	$1,184.07
8	559019	3/11/20	Team Elmer's, 282.49 tons at $5.33/ton of 23A gravel for county roads.	$1,505.68
9	2357-00	3/2/20	Terminal Supply Co., 26 amber/green lights at $45.90 ea; 5 dual color halo lights at $121.60 each; stainless steel hose cabinet.	$1,922.41
10	10932	2/29/20	Thatch Computer Consulting, labor to install 5 PC's with new computer software and monthly service fee.	$1,256.25
11	S128379	2/25/20	Zaremba Equipment, wiper module for Truck #091; and air solenoid kit for Truck #090.	$582.44
			TOTAL PURCHASES	**$23,564.92**

Motion carried unanimously.

CONTRACT PAYMENTS

9B. CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	2000331620	3/5/20	AECOM Great Lakes, Inc. design engineering services for Bagley Street Bridge.	$10,076.34
			TOTAL CONTRACT PAYMENTS	**$10,076.34**

Moved by Lucas, seconded by Spaulding, to approve the following contract payments in the amount of $10,076.34:
Motion carried unanimously.

BIDS AND QUOTES

MEYERS ROAD SPECIAL ASSESSMENT

The following bids were received and opened on Monday, March 16, 2020 from the following contractors:

MacArthur Construction. . . . . $ 130,956.00
Elmer's Crane and Dozer, Inc . . . . . $ 153,999.96

Moved by Lucas, seconded by Spaulding, to accept the low bid from MacArthur Construction of Hillman, Michigan. Motion carried unanimously.

BEGLAND DRIVE SPECIAL ASSESSMENT

The following bids were received and opened on Monday, March 16, 2020 from the following contractors:

MacArthur Construction. . . . . $ 100,000.00
Elmer's Crane and Dozer, Inc . . . . . $ 104,553.20

Managing Director Larry Orcutt explained that Elmer's Crane and Dozer will be paving Lakewood Drive. Begland Drive will connect to it. It is in the best interest to have both projects completed by the same contractor. Mr. Orcutt recommended to accept the bid from Elmer's Crane and Dozer.

Moved by Lucas, seconded by Spaulding, to accept the bid from Elmer's Crane and Dozer, Inc. of Hillman, Michigan. Motion carried unanimously

COMMISSIONERS COMMENTS

Commissioner Lucas expressed his appreciation for the gravel roads being graded.

MANAGER DIRECTOR OFFER/AGREEMENT

Moved by Lucas, seconded by Spaulding, to sign the employee agreement between the Managing Director candidate, Ryan Brege and the Alpena County Road Commission. Motion carried unanimously.

RESOLUTION

SCHEDULING HEARING ON APPORTIONMENT AND OBJECTIONS TO SPECIAL ASSESSMENT ROLL

PROJECT: A494.175—MEYERS ROAD

WHEREAS, in accordance with the provisions of P.A. 1931, No. 246, as amended, and pursuant to the Petition of abutting property owners, this Board, by resolution dated the 3rd day of March, 2020, has made its Final Order of Determination that proposed improvements as noted in said project, are necessary for the benefit of the public welfare and convenience; and

WHEREAS, contract bids on final plans and specifications have been received and a contract let, and tentative final assessment district costs determined; and

WHEREAS, this Board has apportioned the percentage of the total cost of the improvements which the Alpena County Road Commission will bear, that percentage that the Township within which the project lies agrees to bear, and that percentage of cost to accrue to those parcels of land receiving the benefits of the improvements shall bear; and

WHEREAS, this Board, in the above referenced Resolution did create and determine a Special Assessment District within which those costs of the project apportioned to those benefiting parcels of land will be assessed; and

WHEREAS, this Board, in the above referenced Resolution did direct the Finance Director to prepare a Special Assessment Roll; and

WHEREAS, the Finance Director has, in accordance with the above referenced Resolution and the laws and statutes of the State of Michigan pertinent thereto, prepared a Special Assessment Roll covering all parcels of land in Special Assessment District No. A494.175-20 according to the relation of the benefit to each parcel of land to the total benefit to all parcels of land in the Special Assessment District No. A494.175-20 and has affixed thereto her Certificate as required by said Resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That said Special Assessment Roll shall be filed with the Secretary of the Commission and shall be available for public examination during regular working hours of regular working days from the present date until the public hearing upon the same and shall further be examined at such public hearing.

2. That the Alpena County Board of Road Commissioners shall conduct a hearing at 4:00 p.m. on the 7th day of April, 2020, at the offices of the Alpena County Road Commission, 1400 North Bagley Street, Alpena, Michigan, 49707, for the purposes of hearing objections to the roll and the apportionment of benefits.

3. That the Secretary shall cause Notice of such hearing and the filing of the assessment roll to be published twice in The Alpena News, a newspaper of general circulation within the County, prior to the date of the hearing with the first publication being not less than ten (10) days prior to the hearing and shall further cause a Notice of said hearing to be posted in five (5) public and conspicuous places within the Special

Assessment District not less than ten (10) days prior to the hearing and shall further cause notice of the hearing to be mailed by First Class Mail to all owners of or persons interested in property within the Special Assessment District as shown on the current assessment roll of the Township also at least ten (10) days prior to said hearing, all in accordance with the law and statute provided.

Moved By: Commissioner Lucas

Supported By: Commissioner Spaulding

Ayes: Commissioner Spaulding and Lucas

Nays: None

Absent: Commissioner Heise

RESOLUTION

SCHEDULING HEARING ON APPORTIONMENT AND OBJECTIONS TO SPECIAL ASSESSMENT ROLL

PROJECT: A494.185—BEGLAND DRIVE

WHEREAS, in accordance with the provisions of P.A. 1931, No. 246, as amended, and pursuant to the Petition of abutting property owners, this Board, by resolution dated the 3rd day of March, 2020, has made its Final Order of Determination that proposed improvements as noted in said project, are necessary for the benefit of the public welfare and convenience; and

WHEREAS, contract bids on final plans and specifications have been received and a contract let, and tentative final assessment district costs determined; and

WHEREAS, this Board has apportioned the percentage of the total cost of the improvements which the Alpena County Road Commission will bear, that percentage that the Township within which the project lies agrees to bear, and that percentage of cost to accrue to those parcels of land receiving the benefits of the improvements shall bear; and

WHEREAS, this Board, in the above referenced Resolution did create and determine a Special Assessment District within which those costs of the project apportioned to those benefiting parcels of land will be assessed; and

WHEREAS, this Board, in the above referenced Resolution did direct the Finance Director to prepare a Special Assessment Roll; and

WHEREAS, the Finance Director has, in accordance with the above referenced Resolution and the laws and statutes of the State of Michigan pertinent thereto, prepared a Special Assessment Roll covering all parcels of land in Special Assessment District No. A494.185-20 according to the relation of the benefit to each parcel of land to the total benefit to all parcels of land in the Special Assessment District No. A494.185-20

and has affixed thereto her Certificate as required by said Resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That said Special Assessment Roll shall be filed with the Secretary of the Commission and shall be available for public examination during regular working hours of regular working days from the present date until the public hearing upon the same and shall further be examined at such public hearing.

2. That the Alpena County Board of Road Commissioners shall conduct a hearing at 4:30 p.m. on the 7th day of April, 2020, at the offices of the Alpena County Road Commission, 1400 North Bagley Street, Alpena, Michigan, 49707, for the purposes of hearing objections to the roll and the apportionment of benefits.

3. That the Secretary shall cause Notice of such hearing and the filing of the assessment roll to be published twice in The Alpena News, a newspaper of general circulation within the County, prior to the date of the hearing with the first publication being not less than ten (10) days prior to the hearing and shall further cause a Notice of said hearing to be posted in five (5) public and conspicuous places within the Special Assessment District not less than ten (10) days prior to the hearing and shall further cause notice of the hearing to be mailed by First Class Mail to all owners of or persons interested in property within the Special Assessment District as shown on the current assessment roll of the Township also at least ten (10) days prior to said hearing, all in accordance with the law and statute provided.

Moved By: Commissioner Lucas

Supported By: Commissioner Spaulding

Ayes: Commissioner Spaulding and Lucas

Nays: None

Absent: Commissioner Heise

DUST CONTROL ROAD AGREEMENTS

Moved by Lucas, seconded by Spaulding, to approve the following Road Agreements for Dust Control:

	Township Match	ACRC Match	Total Estimate
SANBORN TOWNSHIP			
2020 Local Road Dust Control Program			
35% Solution/Brine	$22,500.00	$0.00	$22,500.00
WELLINGTON TOWNSHIP			
2020 Local Road Dust Control Program			
35% Solution/Brine	$5,300.00	$0.00	$5,300.00

Motion carried unanimously.

NEXT MEETING DATE

The next regular scheduled meeting of the Board will be 3:00 p.m., Tuesday, April 7, 2020.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:21 p.m.

Thomas Spaulding, Vice-Chairman

Julia G. Patterson,
Board Secretary

ALPENA COUNTY ROAD COMMISSION
COUNTY ROAD REPORT
MARCH 9, 2020 - MARCH 29, 2020

I. PROJECTS:

A. A489.594 Kleve Road - three days cutting trees. Project is in progress.

II. ROUTINE MAINTENANCE:

A. Gravel Maintenance - nine days of blading this period.
B. Sign Maintenance - five days this period.
C. Inventory maintenance - hauled 43 tons of 23A to yard from Elmers' Pit, 18 tons of 22A from Flanders Pit, and 7 tons of 22A from Rayburn Pit this period.
D. Safety Training - multiple tailgate discussions regarding COVID-19 virus and implementation of new procedures.
E. Gravel spot patching - six days this period, using 1,509 tons of 23a from Elmers' Pit, 331 tons of 22a from Yard, 844 tons of 22A from Flanders Pit, and 167 ton of 22A from Rayburn Pit.
F. Winter Maintenance - two days this period using 66 tons of salt.
G. Tree Maintenance - Crews worked five days clearing roadsides and seven days with Brush Hog Work this period.
H. Drainage Maintenance - one partial day clearing ditches on Werth Road. Steamed cross culvert on Irwin Rd then removed culvert to relieve flooding.
I. Asphalt Maintenance - three days cold patching using 4 tons of /CP-7 this period.

K. Equipment Maintenance:

1. #085 2005 International Tandem Dump Truck, EGR Replacement.
2. #086 2006 International Tandem Dump Truck, replaced transmission and clutch.
3. #061 2001 International Truck, replaced brake valves, maxi brake chamber and new tarp.
4. #090 2007 International Tandem Truck, replaced tailgate cylinder.

Equipment serviced as scheduled.

III. STATE TRUNKLINE MAINTENANCE:

A. Roadside cleanup - one day this period.
B. Winter Maintenance - two days this period, using 44 tons of salt. one day repairing mailboxes.

IV. SURVEY, DESIGN AND ENGINEERING:

A. Werth Road Bridge Replacement. MacArthur Construction low bidder $1.2 million. Work completed for this year. Revised completion date is June 12, 2020.
B. 2020-Ossineke Road Bridge- J. E. Kloote Contracting is the contractor for the project. Both abutments in place. Beam placement beginning next week. Completion date is August 22, 2020.
C. Wolf Creek Road, Nicholson Hill Rd to Scott Rd. Team Elmer's is the Contractor. Project started October 18, 2019. Road Base is constructed. Completion date is June 19, 2020.
D. Wolf Creek Road, Scott Rd to Hubert Rd. Team Elmer's is Contractor. Project began on April 30th. Earthwork and slope restoration are complete. Completion date is June 19, 2020.
E. 2021 Bagley Bridge Rehabilitation-Design assigned to AECOM. Design in progress. TS&L plan submitted to MDOT.
F. Lakewood/Grand Lake Road Project. Team Elmer's is the contractor. Work is scheduled to resume this week. Completion date is July 20, 2020.
G. Werth Road, Lowell Ave to Piper Road (2020). Bolen Asphalt is the contractor. Completion date is September 25, 2020.
H. Meyers Road Special Assessment (2020)-Finalizing design, estimate and public hearing information.
I. Begland Drive Special Assessment (2020) - Bids received; contract has been awarded to Team Elmer's. Construction to begin as soon as this week pending signed contract.
J. Herron Road, from TBR to South approximately 1 mile. Design is progress for 2020 construction.
K. King Settlement and Werth Road Overlay- Bolen Asphalt is low bidder. Completion date is September 28, 2020.

THE ALPENA NEWS

NorthEastern Michigan's Newspaper
P.O. Box 367 • 130 Park Place • Alpena, MI 49707
(989) 354-3111 • www.thealpenanews.com

Statement Number	Billing Date
300108	3/31/20
Account Number	**Billing Period**
DA1056	MARCH 2020
Total Amount Due	**Amount Enclosed**
2065.74	

Credit Cards Accepted - Visa, Mastercard, Discove

Signature Ex. MM/

Advertising Invoice/Statement

Bill Account Name And Address

CHARTER TOWNSHIP OF ALPEN
4385 US-23 NORTH

ALPENA MI 49707

ATTN: TOWNSHIP CLERK
NOTE: TEARSHEETS REQUIRED

Remittance Address

ALPENA NEWS PUBLISHING CO
PO BOX 367

ALPENA MI 49707

---------- Please Detach Upper Portion And Return With Payment ----------

Day	Reference	Description	Dimensions	Units	Rate	Amount
		PREVIOUS BALANCE				105.50
1	2/26,27,28	ASSESSING ADS				1641.60
16	000100141	CHARTER TOWNSHIP O				318.64

101-171-900.000 $105.50
101-191-900.000 $318.64

Message

WE'RE ALL IN THIS TOGETHER! CALL YOUR AD CONSULTANT FOR A DOLLAR-FOR-DOLLAR ADVERTISING GRANT THROUGH JUNE.

Totals			Ageing				
Display	Other Charges	Credits	Current	30 Days	60 Days	90 Days	Total Due
.00	1960.24	.00	1960.24	105.50	.00	.00	2065.74

Statement Number	Billing Date
300108	3/31/20
Account Number	**Billing Period**
DA1056	MARCH 2020

Terms

Balance due upon receipt of this Advertising Invoice/Statement

Contract Information

Expiration Date	Requirement
Current Month	**Cumulative**

Name Of Advertiser

CHARTER TOWNSHIP OF

Salesperson

MISCELLANEOUS

Advertising Invoice/Statement

THE ALPENA NEWS
P.O. Box 367
130 Park Place
Alpena, MI 49707
(989) 354-3111

Alpena Township

RESOLUTION

Adopted: April 27, 2020

At a regular meeting, properly noticed, of the Board of Trustees of the Charter Township of Alpena, held on the 27th day of April, 2020, at 6:00 p.m., with the membership as follows:

PRESENT: _____.

ABSENT: _____.

The following resolution was offered by _____ and seconded by _____:

WHEREAS, the Charter Township of Alpena maintains various retirement plans for the benefit of its employees; and

WHEREAS, it is necessary for the Township to appoint a Township representative as the plan administrator for each retirement plan, to serve as the Township's representative in connection with the plan, to enable the plan administrator to communicate with the organization that helps administer the plan, and to receive reports in connection with the plan; and

WHEREAS, it has recently come to the attention of the Township Clerk that a previous Township Clerk is presently named as the plan administrator for one of the retirement plans, the retirement plan that is identified as Alpena Township, MI 457 DC Plan, Contract No. 612788000, which is a 457(b) Government Plan, and therefore it is necessary to name a different Township representative to serve as the plan administrator for this retirement plan.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Alpena Board of Trustees hereby names and appoints the Charter Township of Alpena Clerk, Michele Palevich, to serve as the plan administrator in connection with the retirement plan that is identified as Alpena Township, MI 457 DC Plan, Contract No. 612788000, which is a 457(b) Government Plan.

AYES: _____.

NAYES: None.

Passed and approved this 27th day of April, 2020, by the Charter Township of Alpena Board of Trustees.

CHARTER TOWNSHIP OF ALPENA

Dated: _____

_____

By: Nathan Skibbe
Its: Supervisor

Dated: _____

_____

By: Michele Palevich
Its: Clerk

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by the Charter Township of Alpena Township Board of Trustees at its regular meeting held on the 27th day of April, at 6:00 p.m., at the Charter Township of Alpena offices, located at 4385 US-23 North, Alpena, Michigan 49707, with a quorum present.

Dated: _____

_____

Michele Palevich
Charter Township of Alpena Clerk

Charter Township of

Alpena

March 27, 2020

To: Charter Township of Alpena Board of Trustees

From: Township Treasurer, Laura L. Ellery-Somers LES

RE: BS&A Delinquent Personal Property.NET software

Attached is the proposal received from BS&A Delinquent Personal Property.NET software for the Treasurer's office.

Breakdown of cost is as follows:

BS&A Delinquent Personal Property.NET software Application	$2,305.00
Remote Implementation and Training (1-day)	$1,000.00
Annual Service Fee	$ 460.00
TOTAL	$3,765.00

Funds will be paid out of line item # 101-253-802.000 data processing (software)

This purchase was budgeted in the FY20/21 approved budget.

RECOMMENDED MOTION:

Moved by _____and supported by_____to authorize the Treasurer to purchase BS&A Delinquent Personal Property.NET software, remote implementation and training and cover the annual service fee in the amount of $3,765.00 out of line item # 101-253-802.000 data processing (software).

Proposal for Software and Services, Presented to...

Alpena Township, Alpena County MI

March 22, 2019

Quoted by: Keegan Nixon

Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to ***listen****. Delivering unparalleled customer service is the foundation of our company.*

BS&A Software
14965 Abbey Lane Bath MI 48808
(855) BSA-SOFT / fax (517) 641-8960
bsasoftware.com

Cost Summary

Applications and Annual Service Fee prices based on an approximate parcel count of 7,284. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

Applications

Property	
Delinquent Personal Property .NET	**$2,305**

Data Conversions/Database Setup

No data conversion to be performed.

Remote Implementation and Training (at customer's request)

- *$1,000/day*
- *Days quoted are estimates; you are billed for actual days used*

Services include:

- *Setting up users and user security rights for each application*
- *Performing final process and procedure review*
- *Configuring custom settings in each application to fit the needs of the customer*
- *Setting up application integration and workflow methods*
- *Training and Go-Live*

Delinquent Personal Property .NET	Days:	1	**$1,000**

Keegan Nixon, Account Executive | (855) 272-7638 | knixon@bsasoftware.com

Prices good for a period of 90 days from date on proposal

Cost Totals

Not including Annual Service Fees

Applications	$2,305
Implementation and Training	$1,000
Total Proposed	**$3,305**

Payment Schedule

1st Payment: **$2,305** to be invoiced at start of training.

2nd Payment: **$1,000** to be invoiced upon completion of training.

Keegan Nixon, Account Executive | (855) 272-7638 | knixon@bsasoftware.com

Prices good for a period of 90 days from date on proposal

Annual Service Fees

Unlimited service and support during your first year with the program are included in your purchase price. Thereafter, Service Fees are billed annually. BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index (CPI).

Property	
Delinquent Personal Property .NET	$460

Keegan Nixon, Account Executive | (855) 272-7638 | knixon@bsasoftware.com

Prices good for a period of 90 days from date on proposal

Optional Item(s)

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Acceptance

Signature constitutes...

1. An order for products and services as quoted
   Quoted prices do not include Program Customization, training beyond the estimated number of days, or recommended Bank Reconciliation Consultation
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

Signature **Date**

BS&A PLEDGE. We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
14965 Abbey Lane
Bath, MI 48808

Fax: (517) 641-8960

Email: knixon@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.

Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

Key Contact for Implementation and Project Management

Name_____ Title_____

Phone/Fax_____ Email_____

Mailing Address_____

City, State, Zip_____

IT Contact

Name_____ Title_____

Phone/Fax_____ Email_____

Mailing Address_____

City, State, Zip_____

Charter Township of

Alpena

April 8, 2020

To: Charter Township of Alpena
Board of Trustees

From: Charter Township of Alpena Clerk and Treasurer

RE: Budget Adjustment – Emergency Purchase of Laptops

Request for the following budget adjustment to fund the emergency purchase of laptops for the Clerk and Treasurer due the Covid-19 crisis.

Clerk Dept. – Line Item #101-215-728.000 Computer Hardware $1150.00 Increase
Treasurer Dept. – Line Item #100-253-728.000 Computer Hardware $1150.00 Increase
Assessing Dept. – Line Item #101-209-703.000 Clerical-Salary Payable $1150.00 decrease
Building Inspector – Line Item #101-372-703.00 Clerical-Salary Payable $1150.00 decrease

Due the Covid-19 pandemic, employees in the Assessing and Building Inspector's department are on furlough and collecting unemployment. This is a reduction of over $1200.00 in payroll expenses that have been budgeted to these departments.

Alpena Township Treasurer

ATTN: Michele Palevich/Clerk
Alpena, 49707 Michigan

1010 Technology Center Inc.
1010 US 23 N
Alpena, Michigan 49707
Telephone 989-358-6060
Fax 989-356-3064

Valid Until Date: 04-17-2020

Quote No QUO13594

Pos	Qty	Text	List Price	Sub Total	Discount	Net Price	Tax (%)	Tax (USD)	Total
1	2.00	LAPTOP COMPUTER New Dell Inspiron 15.6 HD Touchscreen / Intel Core i5 / 8GB Memory / 256GB SSD / HDMI / Webcam / WiFi / Bluetooth / Windows 10 Professional	873.75	1,747.50	0.00	1,747.50	0.00	0.00	1,747.50
2	2.00	SOFTWARE Microsoft Office 2019 Professional	54.74	109.48	0.00	109.48	0.00	0.00	109.48
3	2.00	AVAST ANTI-VIRUS SOFTWARE-1 YEAR LICENSE 1 YEAR SUBSCRIPTION/1 DEVICE	19.95	39.90	0.00	39.90	0.00	0.00	39.90
								Total	1,896.88
								Discount	0.00
								Net Total	1,896.88
								Tax % of 1,896.88	0.00
								Total with TAX	1,896.88
								Shipping & Handling Charges	0.00
								Taxes For Shipping and Handling	0.00
								Adjustment	0.00
								Grand Total (USD)	**1,896.88**

** Price and availability is subject to change **
** 50% due on project acceptance **

Labor estimate at $95.00 per hour - we will bill actual time only:
Low - 2hrs
High - 4hrs

Invoices paid after the due date will incur a 1.5% finance charge.

Any applicable shipping and handling charges will be added to the invoice.

We accept VISA, MasterCard, American Express and Discover credit cards.
There is a 3% processing fee to pay by credit card

Your signature below according to the above terms, will authorize 1010 Technology Center, Inc. to schedule your project and order the necessary equipment. Applicable taxes and freight extra.

Home > Electrical Parts >

Larger Photo

Alternative Views:

Vanner 1050W Inverter w/ battery charger & IFM1

Your Price: $1,675.31

Availability:: Usually Ships in 24 Hours

Product Code: VANNER-20-1050CUL-DC

Add To Cart

Description

Vanner Lifestar inverter, 12VDC to 120VAC, 1050W Inverter w/ a built-in 55 Amp battery charger. Fully integrated IFM1 for simplified wiring. Call for more information!

Overall Measurements: 10.5" long x 11.5" wide x 6" tall

Related Items

Kussmaul 20A Auto Eject

Your Price: $331.00

Kussmaul 30A Super Auto Eject

Your Price: $707.11

Vanner 1050W Inverter

Your Price: $1,799.30

30A, 125V Female Twist-Lock Connector

Your Price: $85.93

InPower Electronic High Idle module

Your Price: $131.20

Auto Eject Cover, 15A or 20A

Your Price: $41.20

Code3 Headlight Flasher

Your Price: $111.67

20A, 125V Flanged Male Inlet

Your Price: $45.59

Share your knowledge of this product. Be the first to write a review »

ALPENA COUNTY SHERIFF'S OFFICE

Sheriff Steven J. Kieliszewski · 320 Johnson Street · Alpena, Michigan 49707
Phone (989) 354-9830 · Fax (989) 354-9867 · www.alpenasheriff.com

March 31, 2020

The Alpena County Sheriff's Office is currently accepting sealed bids for the sale of 5 used vehicles. Vehicle descriptions, mileage, and minimum bid amounts are listed below. All vehicle are being sold as is.

Sealed bids must be received at the Alpena County Board of Commissioners Office by 10:00 A.M. on May 13, 2020.

Sealed bids must be submitted to the Alpena County Commissioners Office in one of three ways:

-In person

-By U.S. Mail to Alpena County Commissioners Office 720 W. Chisholm St., Alpena, MI 49707

-bids@alpenacounty.org

Any additional information please contact Undersheriff Erik Smith at the Alpena County Sheriff's Office.

989-354-9871

Vehicle #1

2009 GMC 1500 Extended Cab 4x4 5.3L White 100,013 Miles
1GTEK29009Z292143
Minimum Bid $1500.00

Vehicle #2

2012 Chevrolet 1500 Crew Cab 4x4 4.8L Blue 176,353 Miles
3GCPKSEA8CG127682
Minimum Bid $2000.00

Vehicle #3

2010 GMC 1500 Extended Cab 4x4 5.3L White 145,089 Miles
1GTSKTE35AZ244280
Minimum Bid $1000.00

Vehicle #4

2005 Chevrolet Tahoe 2 Wheel Drive 5.3L White 102,995 Miles
1GNEC13Z45R100092
Minimum Bid $1000.00

Vehicle #5

2006 Chevrolet 1500 4x4 with Dog/Utility Box White 136,445 Miles
1GCEK14VO6E253634
Minimum Bid $2500.00