

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
April 9, 2019 – 11:00 a.m.
MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, April 9, 2019 at 11:00 a.m. at the Alpena Township Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Treasurer Laura L. Ellery-Somers
Clerk Michele P. Palevich
Trustee Norm Poli
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Matt Dunckel

Absent: None

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 11:00 a.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll was called; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. Absent: None

AGENDA

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to approve the agenda as presented with the following changes: add Letter from Pastor Joan Bestwick in Correspondence and add Exemption from Publicly Funded Health Insurance Contribution Act under New Business. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Steve Lappan and supported by Trustee Matt Dunckel to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

CORRESPONDENCE

Correspondence includes: Township – Planning Commission – Minutes – March 18, 2019, Alpena Countywide Electronics Recycling Day/Clean-up Day and Letter from Pastor Joan Bestwick. Moved by Trustee Norm Poli and supported by Trustee Matt Dunckel to receive and file. Motion carried by unanimous voice vote.

SUPERVISOR REPORT

Supervisor Nathan Skibbe advised that the township is working with C2AE on updating the Sewer & Water Ordinance. Supervisor Nathan Skibbe is working with Alpena County Planning Commission and the Army Corps of Engineers Flood Risk Management and having conversations with the DEQ regarding funding. The annual Economic Development Breakfast was attended by Trustee Norm Poli and Supervisor Nathan Skibbe. Supervisor Nathan Skibbe is on the board for Target.

DPW STIPEND

Supervisor Nathan Skibbe advised that Devin Robinette has taken on extra duties in the absence of a DPW director and suggested a stipend of \$500.00 per month until a new director is appointed. Motion made by Trustee Matt Dunckel and supported by Trustee Norm Poli to pay Devin Robinette a stipend of \$500.00 per month until a new DPW director is appointed. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

DPW DIRECTOR JOB POSTING

Supervisor Nathan Skibbe requested that the job posting be extended an additional 2 weeks. Motion made by Trustee Steve Lappan and supported by Trustee Matt Dunckel to extend the job posted for the DPW Director for 2 additional weeks and to include the MTA and Michigan Municipal League in the search. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

QUALIFIED FOREST FEE

Treasurer Laura Ellery-Somers advised the board that the Qualified Forest Fee by law needs to be collected with the summer tax. Motion was made by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to collect the Qualified Forest Fee with the summer tax roll. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

EXEMPTION FROM PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

Motion made by Trustee Steve Lappan and supported by Trustee Norm Poli that the township exempt itself from the requirements of the Publicly Funded Health Insurance Contribution Act for the present medical benefit plan coverage year. Roll call vote was taken. AYES: Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ALPENA COUNTY ROAD COMMISSION – ROAD AGREEMENT

Motion made by Trustee Cash Kroll and supported Trustee Matt Dunckel to approve the Alpena County Road Commission Road Agreement in the amount of \$25,400.00 for 2019 Dust Control. Roll call vote was taken. AYES: Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ALPENA COUNTY ROAD COMMISSION – BURKE MANOR

Motion was made by Trustee Cash Kroll and supported by Trustee Norm Poli to approve funding of 33% of the special assessment for Burke Manor. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

COURTYARD RESTAURANT – TEMPORARY AUTHORIZATION – OUTDOOR ENTERTAINMENT

Motion was made by Trustee Steve Lappan and supported by Trustee Matt Dunckel to approve the Temporary Authorization Application for Bella Ventures BC for July 4, 2019. Voice Vote. Motion carried by unanimous voice vote.

BUILDING DEPARTMENT PERMIT REPORTS

Supervisor Nathan Skibbe advised the board that the department issued 18 building permits, 18 electrical permits, 35 mechanical permits and 5 plumbing permits. The burnt house at 2197 Werth Rd has been demolished.

BUILDING OFFICIAL TRAINING

Motion made by Trustee Cash Kroll and supported by Trustee Norm Poli to approve the cost of the Building Official Kirk Malcomson to attend training at the COCM 2019 Spring Conference including mileage and lodging. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

RESIGNATION OF MIKE KINDT

Motion was made by Trustee Cash Kroll and supported by Trustee Steve Lappan to accept the resignation of Mike Kindt effective April 16, 2019. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC SAFETY BUDGET ADJUSTMENT

Motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli to move \$70,000.00 from line item #205-000-403.010 (Fire Department Millage) to 205-336-731.040 (Medical Operational Supplies) for the cost of the of the power cots from Stryker. Roll call vote was taken. AYES: Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

MEDICAL TRAINING BUDGET ADJUSTMENT

Motion was made by Trustee Steve Lappan and supported by Trustee Cash Kroll to move \$1270.00 from line item #205-336-702.040 (Paid on Call) to 205-336-704.000 (In House Training) for the cost of tuition and books. Roll call vote was taken. AYES: Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

POST PUBLIC SAFETY OFFICER POSITION

Motion was made by Clerk Michele Palevich and supported by Trustee Norm Poli to post the vacant officer position in the Public Safety Department. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

None.

DISCUSSION – SOUTH BAY

Larry Clark, Mark Straley, from RS Scott Associates, Dennis Schultz, Bob Young and Katie Wolf gave a presentation on the South Bay Corridor, the bike path extension and the proposed 45th parallel park to the board.

WETLANDS SURVEY – SOUTH BAY CORRIDOR

Motion was made by Trustee Steve Lappan and supported by Trustee Norm Poli to transfer \$4000.00 from line item # 101-265-976.000 (Capital Outlay) to #101.600.801.700 (South Bay Corridor) to move forward with a wetlands and environmental assessment for the 45th Parallel Park. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

RECESS

Motion was made by Trustee Matt Dunckel and supported by Trustee Cash Kroll to take a 5-minute recess. Voice Vote. Motion carried by unanimous voice vote.

Board went into recess at 1:07 p.m.

Motion was made by Treasurer Laura Ellery-Somers and supported by Trustee Steve Lappan to come out of recess. Voice Vote. Motion carried by unanimous voice vote.

Board out of recess at 1:15 p.m.

CLOSED SESSION

Water Litigation and to consider a confidential written legal opinion from counsel.

Moved by Trustee Cash Kroll and supported by Trustee Norm Poli that the Township Board go into a closed session to discuss water litigation and to consider a confidential written legal opinion from counsel. Roll call vote was taken. AYES: Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

The board went into closed session at 1:16 p.m.

The board came out of closed session at 1:47 p.m.

WATER LITIGATION MOTION

Motion was made by Clerk Michele Palevich and supported by Trustee Steve Lappan to adopt the recommendation of counsel as contained in the confidential written legal opinion reviewed during our closed session. Roll call vote was taken. AYES: Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

CONFIDENTIAL EMPLOYEE INFORMATION

Motion was made by Trustee Norm Poli and supported by Clerk Michele Palevich that all payroll files held in the treasurer's office be removed and put in the document destruction bin. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele P. Palevich, Treasurer Laura L. Ellery-Somers, Trustee Cash Kroll, and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 1:58 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe