

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
MARCH 17, 2020 – 11:00 a.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Tuesday, March 17, 2020 at 11:00 a.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Matt Dunckel
Trustee Norm

Absent: None

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 11:00 a.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was called; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. Absent: Matt Dunckel.

AGENDA

Moved by Trustee Norm Poli and supported by Trustee Cash Kroll to approve the agenda as presented with the following changes: remove Supervisor, Clerk, Treasurer and Department Reports and add New Business – Emergency Management. Voice Vote. Motion carried by unanimous voice vote.

TRUSTEE MATT DUNCKEL ARRIVED AT 11:02 A.M.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Steve Lappan and supported by Trustee Cash Kroll to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

MINUTES

FEBRUARY 4, 2020 (BUDGET), FEBRUARY 11, 2020 (BUDGET), FEBRUARY 18, 2020 (BUDGET), FEBRUARY 20, 2020 (JOINT SESSION), FEBRUARY 24, 2020 (REGULAR), FEBRUARY 25, 2020 (BUDGET) AND MARCH 3, 2020 (BUDGET)

Moved by Trustee Matt Dunckel and supported by Trustee Norm Poli to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: State of Michigan – Planning Commission March 2, 2020 Minutes, Alpena County Road Commission Minutes – February 18, 2020, February 24, 2020 and February 26, 2020 and Alpena County Road Commission – County Road Report February 10, 2020 – February 24, 2020. Voice Vote. Motion carried by unanimous voice vote.

FIRE DEPARTMENT – OUTSIDE EMPLOYMENT

Trustee Cash Kroll advised that the Personnel Committee recommended allowing the outside employment of Lieutenant Chris Stephens. Moved by Trustee Matt Dunckel and supported by Trustee Steve Lappan to approve the outside employment of Lieutenant Chris Stephen to work for Alpena Dive Service, LLC (Commercial Diving) and operate his own business, Ridge Tower Network, LLC with the stipulation that the outside employment does not hinder his primary employment at the Township. Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

EMERGENCY MANAGEMENT

Moved by Trustee Norm Poli and supported by Trustee Matt Dunckel to allow Supervisor Nathan Skibbe to follow and enact all emergency management functions allowed through (MCL 30.414) and to make any and all emergency management decisions in regards to COVID-19 for the health and wellbeing of the Charter Township of Alpena and its' staff. Roll call vote was taken. AYES: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ALPENA COUNTY ROAD COMMISSION – 2020 SPECIAL ASSESSMENT PROJECTS

Moved by Trustee Cash Kroll and supported by Treasurer Laura Ellery-Somers to approve the Township’s share of \$33,600.00 for Begland Drive Special Assessment and \$31,000.00 for Meyers Road Special Assessment. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ALPENA COUNTY ROAD COMMISSION – DUST CONTROL MATCHING PROGRAM

Moved by Trustee Steve Lappan and supported by Trustee Cash Kroll to approve the \$27,500.00 to the Alpena County Road Commission for 2020 Dust Control Program. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

OUDBIER INSTRUMENT CO. AND UTILITIES INSTRUMENTATION SERVICE QUOTES

Kirk Tews, Operator in Charge from F & V Operations, recommended the Oudbier Instruments Co. quote for calibration. Moved by Trustee Steve Lappan and supported by Trustee Matt Dunckel to approve the Oudbier Instrument Co. quote in the amount of \$1900.00. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

Russ Rhynard, 315 Par Dr., Alpena commented on the Covid-19 virus and that the primary function of government is to protect and defend the citizens. Mr. Rhynard also suggested keeping a log of people who are coming in the Township office.

DISCUSSION

Supervisor Nathan Skibbe advised the F & V will be providing options for the DPW.

ADJOURNMENT

Moved by Trustee Norm Poli and supported by Trustee Steve Lappan to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 11:48 a.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe