

**OFFICIAL PROCEEDINGS
OF
THE CHARTER TOWNSHIP OF ALPENA-BOARD OF TRUSTEES
FEBRUARY 24, 2020 – 6:00 p.m.
REGULAR MINUTES**

The Charter Township of Alpena Board of Trustees met in Regular session on Monday, February 24, 2020 at 6:00 p.m. at the Charter Township of Alpena Offices, 4385 US 23 North, Alpena, MI 49707.

Present: Supervisor Nathan Skibbe
Clerk Michele Palevich
Treasurer Laura Ellery-Somers
Trustee Cash Kroll
Trustee Steve Lappan
Trustee Matt Dunckel
Trustee Norm

Absent: None

Others present: Attorney Tim Gulden

Supervisor Skibbe called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Roll call was called; the following board members were present: Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel and Supervisor Nathan Skibbe. Absent: None.

AGENDA

Moved by Trustee Matt Dunckel and supported by Trustee Cash Kroll to approve the agenda as presented. Voice Vote. Motion carried by unanimous voice vote.

PUBLIC COMMENT

None.

PAYMENT OF BILLS

Moved by Trustee Steve Lappan and supported by Trustee Matt Dunckel to approve the payment of bills as presented. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

MINUTES

FEBRUARY 11, 2020

Moved by Trustee Cash Kroll and supported by Trustee Matt Dunckel to approve the meeting minutes as presented. Voice Vote. Motion carried by unanimous voice vote.

CORRESPONDENCE

Correspondence included: State of Michigan – Long Lake Supermarket. Moved by Trustee Norm Poli and supported by Trustee Matt Dunckel to receive and file the correspondence. Voice Vote. Motion carried by unanimous voice vote.

BOARD OF REVIEW APPOINTMENT

Supervisor Nathan Skibbe recommended the reappointment of Gerald Fournier to the March, 2020 Board of Review. Moved by Treasurer Laura Ellery-Somers to reappoint Gerald Fournier to the March, 2020 Board of Review. Voice Vote. Motion carried by unanimous voice vote.

MARCH 10, 2020 BOARD OF TRUSTEES MEETING

Supervisor Nathan advised that the Boardroom will be unavailable on March 10, 2020 as it is the same day as the Presidential Primary. Moved by Treasurer Laura Ellery-Somers and supported by Clerk Michele Palevich to reschedule the March 10, 2020 Board of Trustees meeting to March 17, 2020 at 11:00 am. Voice Vote. Motion carried by unanimous voice vote.

OMEGA ELECTRIC – BOARDROOM LED LIGHT FIXTURES ESTIMATE

Moved by Trustee Matt Dunckel and supported by Trustee Steve Lappan to approve the quote from Omega Electric & Sign Company Inc. to provide and install a 2' x 2' recessed flat panel LED fixture with 4000k soft white color spectrum lights. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

LANDFILL ALLOCATION CHECK

Moved by Treasurer Laura Ellery-Somers and supported by Trustee Matt Dunckel to allocate the check in the amount of \$851.60 from the Montmorency Oscoda Alpena Solid Waste Management Authority to NEMCOG (fiduciary for recycling) for the Alpena Resource Recovery Facility. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

ALPENA RESOURCE RECOVERY ELECTRONICS DAY

Stan Mischley, Manager of the Alpena Resource Recovery Facility requested the Township share the cost of the Alpena County wide free electronics day based on the number of items collected by Township residents in the previous year's collection. Moved by Trustee Matt Dunckel and supported by Trustee Norm Poli to allocate \$2,219.00 to the Alpena Resource Recovery Facility for free electronics day. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

FIRE DEPARTMENT – EMPLOYEE OUTSIDE EMPLOYMENT

Moved by Trustee Matt Dunckel and supported by Trustee Steve Lappan to table an Employee Outside Employment until the March 17, 2020 Board of Trustees meeting. Voice Vote. Motion carried by unanimous voice vote.

FIRE DEPARTMENT – BRAVO EXPENDITURE

Chief Dave Robbins advised the Board that Bravo 3, 2003 Ford E-350 Super Duty Ambulance, required replacement of injectors. Moved by Trustee Matt Dunckel and supported by Trustee Norm Poli to pay the invoice from Alpena Transmission Specialist in the amount of \$4,270.02 from the line item for Vehicle Maintenance (205-336-981.000). Roll call vote was taken. AYES: Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

FIRE DEPARTMENT – APPARATUS PURCHASE

Moved by Trustee Steve Lappan and supported by Clerk Michele Palevich for Chief Dave Robbins to work with Supervisor Nathan Skibbe and the Clerk's Office on a Request for Proposal (RFP) of a Tanker truck and a Request for Proposal (RFP) for a Fire Engine. Roll call vote was taken. AYES: Trustee Steve Lappan, Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

NON-EMERGENCY TRANSFERS

Moved by Trustee Steve Lappan and supported by Trustee Matt Dunckel that the Board of Trustees, effective April 1, 2020, limit the radius of operation of its non-medical transportation operations to a 30-mile radius of its Southside and Northside stations. Roll call vote was taken. AYES: Clerk Michele Palevich, Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

NON-EMERGENCY TRANSFERS AUDIT

Moved by Trustee Steve Lappan and supported by Trustee Matt Dunckel that the Board of Trustees, on or before April 1, 2020, obtain from the appropriate personnel all necessary paperwork and data, including but not limited to revenue stream, labor costs, billing costs, repair costs, gasoline costs, travel costs to determine our cost of doing business. Then to contract with a CPA to evaluate the financial viability of the non-medical transport operations. Roll call vote was taken. AYES: Treasurer Laura Ellery-Somers, Trustee Cash Kroll, Trustee Matt Dunckel, Trustee Norm Poli, Trustee Steve Lappan, Clerk Michele Palevich and Supervisor Nathan Skibbe. NAYES: None. Motion carried unanimously.

PUBLIC COMMENT

None.

DISCUSSION

Trustee Norm Poli is disappointed the Township is paying over \$4,000.00 in repairs to Bravo 3 (2003 Ford) and it still needs ball joints soon when the Township has purchased 2 new ambulances.

Treasurer Laura Ellery-Somers advised the Board that there have been issues with the lockbox freezing. Building Official Kirk Malcomson advised he would work with the Treasurer on possible solutions.

ADJOURNMENT

Moved by Trustee Steve Lappan and supported by Trustee Matt Dunckel to adjourn. Voice Vote. Motion carried unanimously. Meeting adjourned at 7:02 p.m.

Clerk Michele Palevich

Supervisor Nathan Skibbe